

Yokota Officers' Spouses' Club Board Year 2008-2009 Governing Board Meeting May 26, 2009

Jill Piparo /Crystal Bargatze
 Jill Carico
 Hailley Felter
 Brenda Baker/KimKincaid
 Abbie Finlayson
 Position Open
 POSITION OPEN
 Angelica Klebsch
 Mary Robinette
 POSITION OPEN
 Anita Eppich

Sara Weak
Alisha Conkling
Diane Baker
Michelle Watt
 POSITION OPEN
Teresa Negley
 POSITION OPEN
 Anne Cournoyer
Karen Frisbee
 Anne Sweet
 Teresa Rice

Sarah Maley
Jack Knight /Shannon Martinez
Karen Westhoff
Shelly Klein
 Kelly Peterson
 POSITION OPEN
Terry Verschoore
 Kathy Grimes
 POSITION OPEN
 POSITION OPEN

Meeting Minutes

The meeting was called to order at 8:44am in the Samurai Lounge of the Yokota Officers' Club. The April Minutes are approved as submitted.

Jill Piparo, President

Getting Crystal setup to take over the position.

Volunteer Hours: None Submitted Current Month: Year to Date: 481

#1

Sara Weak, 1st Vice President

No report submitted.

Volunteer Hours: 35

Year to Date: 109

#2

Sarah Maley, 2nd Vice President

No report submitted.

Volunteer Hours: None Submitted Current Month:

Year to Date:

#3

Jill Carico, Operations Treasurer

#4

YOSC Operations Account Report May 2009

Beginning balance (as of March 3 2009) **\$ 36737.18**

Income:

Membership Dues- \$35.00
 Checks- \$ 75.00

Total Income: **\$ 110.00**

Expenses:

Sara Weak "Thumb Drive" \$30.00
 Stars and Stripes \$ 267.00
 Kim Kincade "photo book culture group" \$590.85
 Marci Angelella "Blingo Bling" \$1,204.29
 Y middle School Choir for Culture group Performance \$100.00
 Sara Weak Re-fund for dues \$25.00
 Blingo \$ 162.00
 Culture event \$438.00

Total Expenses: **\$ 2817.14**

Ending checkbook balance (May 21 2009)

\$34030.04

Total hours worked : Kelly 7... "Quarterly financial report. "

Volunteer Hours: None Submitted Current Month: Year to Date: 10

Alisha Conkling, Welfare Treasurer

#5

Beginning Checkbook Balance-4/20/09

25,687.24

Income:

4/30-Deposit March 09 Ways and Means 236.00

4/30-Deposit April 09 Ways and Means 235.00

Void check # 1621-written to wrong org. 180.00

Void check # 1638-written to wrong org.	500.00
Total Income:	1151.00

Expenses:

4/25-check # 1640-written to Friends of the AFRC	
For March 09 Ways and Means	236.00
4//30-check # 1641-written to Project Graduation	
For April 09 Ways and Means	235.00
5/6-check # 1642-rewritten to Yokota Top 3-this check	
Originally written to 225-ridfor Aug 08 Ways and Means	180.00
5/13-check # 1643-rewritten to Jayne Vondracek-for	
Yokota Homeschoolers-line item	500.00
Total Expenses:	1151.00

Ending Checkbook Balance-5/13/09 **25,687.24**

	Volunteer Hours: 15	Year to Date: 62	
Jack Knight, Recording Secretary			#6
Sent the March Minutes in to Anne Sweet and Nancy Bennett. Finished up the Bazaar stuff and the Golf Lessons. Getting all the Recording Secretary stuff set up to change over to Shannon.			
	Volunteer Hours: 16	Year to Date: 383.25	

Hailley Felter, Corresponding Secretary			#7
24 cards Tammy 1 hour			
	Volunteer Hours: 25	Year to Date: 43.75	

Diane Baker, Member at Large			#8
O' Club Advisory Council Meeting on 26 May at 1600. Will report more on the next board report. Red Cross Advisory Council - No meeting. Nothing to report. Health Consumer's Advisory Council meeting will be held on 7 July at 1300. Will report more on next board report.			
	Volunteer Hours: 10	Year to Date: 168	

Karen Westhoff, Parliamentarian			#9
<ul style="list-style-type: none"> • Read over Roberts Rules of Orders and Constitution researching voting procedures for the new budget, election of Officers and voting by acclamation. • Held Board Elections by Acclamation at April Function • Held vote for Newly Propose Budget at April Function. New Budget was passed. • Sent names of elected Officers and names of volunteers for the New Board to the Secretary, and the previous, and newly elected President. 			
	Volunteer Hours: 4	Year to Date: 20	

Brenda Baker, Cultural Activities			#10
Tasks Completed			
<ul style="list-style-type: none"> • Submitted Meal (\$312)and Photo Book Income (\$198) from American Members • Submitted Credit Card Payments and Invoice to Treasurer to Pay Club \$897.00 • Submitted Expense Voucher to Treasurer (See Attached Expense/Income Report) • Obtain \$100.00 check and deliver to YMS Choir Director Jenny Gaume <ul style="list-style-type: none"> o Received call that check was made out to wrong account • Received Reimbursement for Photo Book Expenses \$590.85 payable to Kim Kincaid • New leaders set for next year <ul style="list-style-type: none"> o A Teresa Negley o B Brenda Baker* o C Sarah Leffler o D Brenda Baker* o E Kim Kincaid 			

Kathy Grimes-45
 Teresa Negley-35
 Jack Knight-64.5
 Shannon Martinez-107
 Marina Hoiden-16
 Angelica Klebsch-54
 Anita Eppich-45
 Teresa Rice-35
 Hailley Felter-24

Will get the final tally of volunteer hours in August Board report

Position Open, Spring 2009 Bazaar Advisor #18A
 No report submitted. Volunteer Hours: None Submitted Current Month: Year to Date:

Position Open, Obi Books #19
 No report submitted. Volunteer Hours: None Submitted Current Month: Year to Date:

Terry Verschoore, Scholarship #20

The Scholarship committee meeting was on Tuesday, May 5th. In attendance was as follows: Terry Verschoore, Scholarship Chair, Diane Baker, Crystal Bargatze, Angelica Klebsch, Sarah Weak, Kathy Grimes .

The meeting was called to distribute the funds to the scholarships winning applicants. Committee agreed to award the funds to the top 20% of the students. I (Terry) had no input to the amount awarded or the division of funds.

Volunteer Hours: 25 Year to Date: 101 #21
 No report submitted. Volunteer Hours: 54 Year to Date: 73

Anne Cournoyer, Ways and Means #22
 No report submitted. Volunteer Hours: 60 Year to Date: 137

Kathy Grimes, Welfare #23

There was no welfare meeting this month.

We have had 4 requests for money this month:

1. Yokota High School PTO—budgeted line item of \$1500
2. Girl Scouts—budgeted line item of \$750
3. 374 Maintenance Squadron Combat Dining In—need to vote on. If we have the money I recommend donating \$100
4. American Red Cross—need to vote on. I believe we donated to them through Ways and Means but if not and we have the money, I recommend donating \$100 due to budget constraints.

I spoke with Kris Galbreath from the AFRC and they have not received any money from the Tragedy Assistance Program for Survivors here at Yokota Air Base. I recommend that we do not send any money to this organization and keep our money locally. A donation denial letter was sent to Fisher House.

Volunteer Hours: 49 Year to Date: 129.5 #24
Mary Robinette, Yokosan
 No report submitted. Volunteer Hours: None Submitted Current Month: Year to Date: 133

Karen Frisbee, Photographer #25

Pictures taken at the April 28, 2009 YOSC function. Pictures edited, burned onto disk and submitted to YOSC president. Pictures were taken of new members and members leaving at April 28, 2009 function and were submitted to Yokosan editor along with list of names of members.

Volunteer Hours: 4 Year to Date: 62 #26
Position Open, Historian/Scrapbooker
 No report submitted. Volunteer Hours: None Submitted Current Month: Year to Date:

Anne Sweet, Website #27
 No report submitted. Volunteer Hours: None Submitted Current Month: Year to Date: 10

Position Open, Special Activities #28
 No report submitted. Volunteer Hours: None Submitted Current Month: Year to Date:

Total Reported Volunteer Hours for YOSC Governing Board from June to May: 3,726.5 hours

Gina Allen Year to Date Hours: 14
Bonnie Crispino Year to Date Hours: 16
Emmy Harris Year to Date Hours: 11.5
Krista Shelton Year to Date Hours: 100
Shannon Martinez Year to Date Hours: 157
Ann Bowersox Year to Date Hours: 57
Anita Eppich Year to Date Hours: 85
Crystal Bargatze Year to Date Hours: 142
Kim Kincaid Year to Date Hours: 50
Tammy Fuller Year to Date Hours: 9

Tate Hayes
Teresa Thomas
Teresa Rice

Year to Date Hours: 24
Year to Date Hours: 109
Year to Date Hours: 35

New Business

Ways and Means

The money from Ways and Means from this function will go to Pet Boarding.

Welfare

We paid line items for the Girl Scouts and YHS PTO of \$750.00 and \$1,500.00 respectively. She also had requests from the Red Cross and the 374th Maintenance Squadron Combat Dining Inn.

Jill Piparo motioned and Diane Baker seconded tabling the Red Cross request until we can get more information.

Jill Piparo motioned and Teresa Negley seconded giving the 374th Combat Dining Inn \$100.00. The motion failed with 9 Against 0 For and 2 Abstaining.

Corresponding Secretary

Hailley said she is having issues with ordering new cards. Apparently Vista Print won't ship over a pound to APO's. Also even if you have a stateside address to send it to if your billing is APO it is still a problem. Jill is going to help with getting this order done but we may want to investigate a new company that doesn't have the APO issues.

Parliamentarian

Karen informed us that Project Graduation thanked us for the money we donated to them.

Bazaar

Diane said there are a lot of issues with dates and manpower for the Fall Bazaar.

Kim Kincaid motions and Michelle Watt seconds if we can't get a date that will work for a Fall Bazaar we should only do different fund raisers in lieu of doing a second Bazaar next fall. The motion passes with 10 For 0 Against and 1 Abstention.

Thriftshop

Jill Piparo motions and Diane Baker seconds that the Thriftshop Manager be the Liaison position on the Governing Board. The motion passes with 11 For and 0 Against. We will have to investigate the legal issue with this and changing our SOP's etc..

Jill Piparo motions and Diane Baker seconds that the accountant for the Thriftshop be allowed to stay on for more than the two years previously allowed. The motion passes with 11 For and 0 Against. We will also have to check the legal and changing SOP's etc. for this too.

Culture Club

Kim recommends that we consider the first function return to being free to help increase the membership in the Culture Club. Also to increase the membership she talked to the Japanese leadership about allowing members of the Yokota Enlisted Spouses Club (YESC) to join and they were fine with that.

Teresa Negley motions and Kim Kincaid seconds opening the Culture Club to the YESC. The motion passes with 11 For and 0 Against. We will have to come up with a division of the money that is fair and also make sure the YESC understands the commitment needed to belong to the group.

YOSC

The new Governing Board was installed.

The meeting was adjourned at 10:10am. The next meeting and function are TBA.

Shannon Martinez
Yokota Officers' Spouses' Club
Recording Secretary, 2009 – 2010

Crystal Bargatze
Yokota Officers' Spouses' Club
President, 2009 – 2010